

## MINUTES

### DROXFORD PARISH COUNCIL MEETING

6.00pm Thursday 21<sup>st</sup> July 2022

Droxford Village Hall, Droxford

**PRESENT:** Councillors: Mark Dennington (Chair), Angharad Heller, Colin Matthissen

**IN ATTENDANCE:** County Councillor Hugh Lumby  
District Councillors Frank Pearson and Malcolm Wallace  
Ailsa Duckworth – Parish Clerk/RFO

**PUBLIC:** None in attendance

**22.78 Apologies for absence**

Cllrs Chris Horn, Janet Melson, Di Shepherd and Lewis Smith; District Cllr Vicki Weston

**22.79 Declarations of Interest**

None declared

**22.80 Minutes of the meeting held 14<sup>th</sup> June 2022**

Minutes of the meeting held on 14<sup>th</sup> June 2022 were approved as a true and accurate record.

**22.81 Chair's Announcements**

(1) Review of Matters arising

The Chair reviewed actions and matters arising from the minutes of 14<sup>th</sup> June 2022.

Outstanding actions were as follows:

- a) The deferred policies (3) forwarded to Cllr Matthissen for review – **COMPLETED [The policies have been reviewed and there are a number of points to clarify]**
- b) Meeting dates published on website, and location agreed for September - **COMPLETED**
- c) A Strategic Working Group is to be scheduled in Autumn for reviewing CIL income – **DEFERRED [A date in October is to be agreed by email]**
- d) Cllr Horn to provide comment on application 20/01483/HCS following request from Strategic Planning at HCC [**Deadline for comments has passed**]
- e) Clerk to monitor Castle Water payments due to increase in June - **ONGOING**
- f) Cllr Dennington to prepare letter and invoice for FODC – **COMPLETED [It was noted that FODC had not responded to the letter – Clerk to follow up in writing.]**
- g) Clerk to find contractor to carry out zipwire repairs - **COMPLETED**
- h) Clerk to remind EMS re. the upper bank maintenance and confirm which company undertook the previous grave levelling - **COMPLETED**
- i) Clerk to reply to Mr Pepper with outcome & reasons re. signpost decision – **COMPLETED**

**22.82 Public Forum**

- (i) No members of the public were present.
- (ii) County Cllr Lumby and District Cllr Vicki Weston had both provided written reports.

District Cllr Pearson reported that Local Plan discussions were ongoing.  
County Cllr Lumby requested that the 20's Plenty consultation be put on the website for public review.

ACTION – Clerk to include consultation details on Droxford Web

District Cllr Wallace noted that Winchester City Council had approved a new wastewater motion, which will focus on the area's waterways, particularly in future planning applications. WINACC (Winchester Action on Climate Change) will be running some public meetings about home energy and how residents could reduce their home's energy use and carbon footprint.

District Councillor Pearson and County Councillor Lumby left the meeting.

## 22.83 Planning

### 1. New Applications and Planning Report – Appendix A

**NOTED:** Decisions determined by SDNPA, including Appeals, Enforcement cases and Pre-applications were noted.

### 2. SDNPA Land Availability (LAA) Draft Methodology

**DEFERRED:** This will be deferred until more information is published.

### 3. Local Plan Update

**NOTED:** WCC Strategic Planning Team have advised that the 6-week public consultation on the draft Local Plan (outside of the SDNP) will now take place between 2nd November and the 14th December 2022.

## 22.84 Finance and Governance

### 1. Payment of accounts

a) **APPROVED:** To authorise payment of accounts listed in Appendix B.

b) **NOTED:** To ratify payments between meetings made under the Scheme of Delegation (up to £500) or approved by councillors by email (over £500).  
No such payments were made.

c) **APPROVED:** To review and approve the Bank Reconciliation for June.

d) **NOTED:** South East Employers Members Allowances survey. A questionnaire will be circulated to Councillors asking whether they wish further consideration to be given by the Remuneration Panel to the possibility of the introduction of a Basic Allowance and a Travel & Subsistence scheme.

ACTION – Clerk to circulate survey via email for Councillors to complete

### 2. The Pavilion

a) **NOTED:** Bookings for either the recreation ground, as overflow parking (for weddings), or for the Pavilion have been made for July, August and September. It was reported that there had been a complaint from a hirer relating to the cleanliness of the Pavilion upon access. Cllr Dennington requested that a meeting was set up with Ed Wright to reclarify arrangements and maintenance issues.

ACTION – Clerk to arrange meeting as requested at the Pavilion and organise a cleaner prior to the next booking

**22.85 Allotments, Recreation Ground and Cemetery**

**1. Parish Green**

**NOTED:** Cllr Dennington met with Ways & Design Ltd. to review the snagging list, which will be completed next week. Upon satisfactory inspection, Cllr Dennington will advise Mr Freemantle to submit his final account for payment.

It was agreed that a longer-term solution for watering and weeding at the Parish Green was required. EMS South Ltd. have added the area to their fortnightly work schedule and are due to visit soon.

**2. Recreation Ground**

**NOTED:** A contact has been found for zip wire maintenance and an inspection will take place shortly. **[Post meeting note – the zip wire was found to be unsafe for use and has been decommissioned by temporary removal of the seat. A full report will be made and provided to the Parish Council.]**

**3. Cemetery**

Cllr Heller reported that the much-needed watering at the cemetery has been undertaken by volunteers. Paul Howe also very kindly assisted by filling the canisters he uses for window cleaning with water and transporting them to the cemetery. Agreement to install a standpipe at the cemetery is ongoing but will most likely take place in September now.

ACTION – Clerk to formally thank Paul Howe for his help

**22.86 Lengthsmen**

**NOTED:** The Lengthsmen visited on 23<sup>rd</sup> July and work was carried out in accordance with the schedule provided.

**22.87 Footpaths & ROW**

**NOTED:** Councillor Dennington will contact the Footpath Warden to review the Footpaths and ROW and prioritise any areas requiring attention accordingly.

**22.88 Roads & Highways**

**NOTED:** There was nothing new to report.

**22.89 Correspondence and other matters requiring the Council's attention**

**NOTED:** There was no correspondence for review.

**22.90 Information Exchange and items for the next meeting.**

**22.91 Date of the next Meeting**

6.00pm Tuesday 13<sup>th</sup> September 2022, Droxford Junior School.